ADM08 – Annual report template – 2012-01-13			
Replaces	Small change for improvement		
Approval of the original document:		ED	2010-09-03
Approval of the current version:		ED	2012-01-13

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Reporting requirements

Following UEBT membership obligations, Affiliate Members should formally commit to the Ethical BioTrade Principles and Criteria, as well as report annually on the activities undertaken to promote UEBT, and the funds invested in related projects. Affiliate Members are requested to use the following reporting guidelines for their annual reports.

Report content:

- Duly completed *public report* template (from p.2 to the end);

Treatment of reports

- Members are expected to submit the requested information timely and truthfully.
- Reports allow the UEBT Secretariat to check compliance with membership requirements, a precondition for maintaining the membership status.
- The UEBT Secretariat shall publish the public report on the UEBT website.
- UEBT will review the reports to see how activities and services of Affiliate Members can support UEBT and its Trading Members in their Ethical BioTrade objectives.
- UEBT will not make any value judgments regarding the content of these reports.

Use of template Form

The fields in this form do not allow the inclusion of graphs or pictures. If one has such documents, i.e. organisation's logo, please make reference to them in the text and attach them to the report.

Note that the fields automatically expand when writing.

Language

This template can be completed in French, Spanish, Portuguese and English. The UEBT Secretariat would have a preference for English. It is also possible to submit it in more than one language and will be made publicly available in both languages.

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ANNUAL REPORT 2015

Member organisation's name:	Rongead
Main address:	29, rue Imbert-Colomès 69001 Lyon
Webpage:	www.rongead.org

RONGEAD
International Trade & Sustainable Development

COMPANY DESCRIPTION

RONGEAD, a French NGO founded in Lyon since 1983, is a non-profit international solidarity association, acting within a large international network of NGOs, experts, international institutions, businesses, etc. Rongead's expertise includes research & development, design & project management, carrying out research studies as well as developing and giving trainings. Rongead strives to put this expertise towards the international regulation of trade for development, towards maintaining social and environmental standards in the agricultural and non-timber forest product sectors, towards sustainable energy solutions and giving the poorest community members access to tools that will enable them to better manage their farms. of biodiversity through capacity building and empowering local communities in developing countries. Rongead works with local authorities and international buyers to define the conditions of the implementation of sustainable and fairtrade value chains.

Rongead has been UEBT affiliate member since July 2012

UEBT MEMBERSHIP OBLIGATIONS

Steps	**Dates** *Historical/expected*
Membership status granted	2012-07-12
Annual report 1	2013-03-05
Annual report 2	2014-07-18
Annual report 3	2015-12-15
Annual report 4	2016-05-23

Documents annexed for public use? Yes ☒ No ☐
If so, number of annexes: 1
Description of the annexed documents:
1. RONGEAD ANNUAL REPORT 2015

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PROGRESS IN ACTIVITIES UNDERTAKEN TO PROMOTE UEBT

Through the UEBT membership RONGEAD is committed to the Ethical BioTrade Principles and Criteria.

Implementation of the commitment to the Ethical BioTrade Principles and Criteria

Through our projects, we support:
- fair and equitable benefit sharing (under fairtrade principles)
- biodiversity conservation (sustainable use of the ressources)
- traditional knowledge conservation (through Geographic Indicators)
- respect of local communities rights (consultation process)
- capacity building of local communities (Producers' organisations, trainings)

Activities undertaken to promote UEBT and Ethical BioTrade

1. Developing NTFP value chains in Chad and Burkina Faso, aiming to improve living conditions of local communities. (e.g. honey, karaya gum, Arabic gum, shea butter, néré (parkia biglobosa), balanites, spirulina, pentadesma, moringa, doum palm, boswellia, ximénia americana, neem, tamarindus, ziziphus, caïcédrat).
- Participate in CBD and Nagoya mechanism implementation in Chad:
* Rongead is a stakeholder in round tables
* Rongead provides field experiences of working with local communities
* Rongead ensures local people are aware of what their products will be used for and follows local techniques of establishing contracts (hand written for example)

- Build capacity of local communities on:
* Natural ressources sustainable management
* Good practices of production to reach international and local market specifications
* Producers organisations
* Work with local authorities to implicate them in activities

- Study the interest in setting up a GI (Geographical Indication) on NTFP to protect local communities rights and traditional knowledge
- Establish agreement protocols to involve local communities and gain their consent before accessing their natural ressources
- Establish fair and equitable prices mechanisms for local communities (through trainings and consultations)
- Hold trainings explaining to local communities' their rights

2. Shea Butter Value Chain in Burkina Faso: how to reduce energy waste?
- Baseline study: decrease environmental impact of the traditional and semi-industrial process
=> solution for water and wood reduced consumption, waste management and biodiversity approach

3. Support in structuring Arabic Gum sector in Sudan (2015-2017)

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This project takes place within the frame of the contract concluded between the Forests National Coroporation (FNC) and IRAM. IRAM and RONGEAD have formed a group of experts on agro value chains to work on Arabic Gum.
The main tasks consist in working on the downstream value chain with stakeholders :
- Relations between GAPAS (Gum Arabic Producers' Associations) and buyers, information on the Arabic Gum market
- Development of marketing tools
- Information on the international Arabic Gum market

4. Support to aromatic & medicinal plants value chain in Morrocco
RONGEAD has been selected to perform a baseline study of the cultivation and commercial aspects of the sourcing of aromatic & medicinal plants in Morocco (November 2015).
The main objectives of the project were:
- Describe the supply chain (production, processing, marketing) of aromatic & medicinal plants industry in Morocco, including typology of producers and share of income in the household.
- Develop an action plan for an ESR certification (Fairness, Solidarity, Responsability).

The following methodology was used:
- Statistical and bibliographical analysis: trading volumes, price trends (subject to available data) for comprehensive description of the sector
- Qualitative survey in the production area in Morocco
- Field mission in Morocco with the conducting of interviews with local actors of aromatic & medicinal plants sector : collectors, processors, exporters.

Following the results of this baseline study, RONGEAD has then been asked to perform a second mission (phase 2) to precise the modalities of implementation of fair trade principles into the supply-chain and the content of micro-project that will support aromatic & medicinal plants cultivators activities (April 2016).

Funds invested in Ethical BioTrade Projects

2015 funds invested in Ethical Bio Trade = approximately 255 000 €

SERVICES OF UEBT AFFILIATE MEMBERS

One of the objectives of UEBT is that Affiliate Members provide support, technical guidance and advice to UEBT Trading Members in their particular area of expertise.

We are not providing any support yet but we are looking forward to supporting trading members thanks to our experiences in East and West Africa by:

- Already having identified key actors, markets trends and bottlenecks for natural ressource value chains

- Developing capacity building for local communities on biodiversity conservation, traceability, market access, good practices (quality), fair price and premium, …

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- Improving the value chain (producers organisation, cooperatives, …)
- Easing consultation process with local communities (ABS)
- Implementing labels or standard among producers organisations (fairtrade, GI, Organic, FSC …)

Delivery mechanism

Rongead could work with trading members:

- as a consultant,
- on a contractual basis, with a grant or a developing fund

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